



**Public Infrastructure Permit Application**  
Public Works Department, Engineering Division  
150 East Main Street, Fourth Floor Hillsboro, Oregon 97123-3963  
Phone 503-681-6146/Fax 503-681-6245  
Eng\_Permits@hillsboro-oregon.gov

**Date of Application:** \_\_\_\_\_ **Permit No:** \_\_\_\_\_

**Submittal Requirements:**

- |  |   |
|--|---|
| <input type="checkbox"/> Complete & Signed Application                                       | <input type="checkbox"/> WA County Facility Approval (if, applicable)         |
| <input type="checkbox"/> 7 Sets of Construction Drawing<br>(to include Street lighting plan) | <input type="checkbox"/> DSL Approval (if, applicable)                        |
| <input type="checkbox"/> 2 Sets of Storm/San/Water Quality Calculations                      | <input type="checkbox"/> DEQ 1200c (if, applicable)                           |
| <input type="checkbox"/> Engineer Cost Estimate  | <input type="checkbox"/> Service Provider Letter from Clean Water<br>Services |

**Project Information:**

Project Name: \_\_\_\_\_ **Planning Dept. Project #** \_\_\_\_\_

Project Address: \_\_\_\_\_ Tax Lot and Map #: \_\_\_\_\_

**Type of Public Improvements:** ☐ Sanitary ☐ Storm ☐ Water ☐ Street

**Applicant Information:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone/Fax: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Engineer:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone/Fax: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Contractor Information:**

Name: \_\_\_\_\_ CCB#: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone/Fax: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_ Mobile: \_\_\_\_\_



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**Landscape Architect**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone/Fax: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

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**Development Type:** ☐ PUD ☐ Industrial ☐ Commercial ☐ Subdivision ☐ Other: \_\_\_\_\_

If Industrial or Commercial, name of building(s) associated with this review: \_\_\_\_\_

\_\_\_\_\_

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**If subdivision**, how many lots: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Total Sq. Footage of Soil Disturbance: \_\_\_\_\_ Total Impervious Surface for **Public** Street Construction: \_\_\_\_\_

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Type of Water Quality Facility Proposed: \_\_\_\_\_ Wetlands/Floodplain on property: ☐ Yes ☐ No

Downstream analysis been completed for Storm Water Conveyance: ☐ Yes ☐ No If, yes, please submit a copy.

Total Acreage: \_\_\_\_\_ Total Sq. footage of Soil disturbance: \_\_\_\_\_

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**Are you disturbing over 1 acre:** ☐ Yes ☐ No **if Yes:** Submit 4 copies of the 1200-C DEQ Application.

**Are you working in or around Wetlands or Floodplain?** ☐ Yes ☐ No, If Yes: Submit DSL Approval-Entire packet, including all conditions from State- Delay will occur until complete approval is submitted. Planning Department approval required for Floodplain alteration- Submit 4 copies.

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*A separate **Grading and Erosion Control Permit application** will need to be submitted with all the submittal requirements found on the permit application.*

*This application and review is for Public Improvements only. All private utilities must be submitted separately to the City of Hillsboro Building Department. To review complete permit process please go to website:  
[www.ci.hillsboro.or.us/publicworks/permittingprocess.aspx](http://www.ci.hillsboro.or.us/publicworks/permittingprocess.aspx)*

*Once all associated permits have been approved by the City of Hillsboro, they will be forwarded onto Clean Water Services for a Storm Water Connection Permit. This permit is between the Jurisdiction and the District. This permit takes approximately 21 days to receive. Please Plan accordingly.*

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Signature of Owner/Representative

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Date